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## **EVENTCHANNELER A-Z BRIEFING – ENQUIRY & PAYMENT FORM**

THANK YOU FOR YOUR INTEREST IN OUR EVENT SERVICES (SOCIAL MEDIA, MICRO-BLOGGING AND EVENTCASTING) AND WELCOME TO THE ENQUIRY & PAYMENT FORM FOR EVENTCHANNELER'S 'A-Z BRIEFING'.

### **HOW TO SUBMIT THE FORM**

If you have access to the Internet you may find it quicker and easier to complete the online secure version of this form by scrolling down the information page and clicking on the relevant link on at:

[www.omtac.com/go/eventchannelerAZbriefing](http://www.omtac.com/go/eventchannelerAZbriefing)

Alternatively please complete this form (writing clearly with black ink) and fax it to us at: +44 (0) 700 6026062.

### **WANT TO ENQUIRE ABOUT BOOKING THE A-Z BRIEFING?**

Please complete and submit this enquiry form with as much information as you wish to provide. We will then contact you to discuss and initiate the A-Z Briefing and to agree a mutually convenient date for meeting.

If you have not yet spoken to us about booking the A-Z Briefing and already discussed possible dates for a consultancy/training day there is no need to complete the 'PAYMENT DETAILS' section at this stage.

Alternatively you are welcome to email us at: [eventchanneler@omtac.com](mailto:eventchanneler@omtac.com).

### **WANT TO PAY FOR THE A-Z BRIEFING?**

If you have already submitted an enquiry and/or spoken with us about booking the A-Z Briefing and discussed possible dates for a consultancy/training day and you would now like to make a payment to confirm a booking please complete the 'CONTACT DETAILS' and 'PAYMENT DETAILS' sections of this form, there is no need to complete the 'COMPANY / EVENT' section again if you have previously provided this information.

Thank you, we look forward to hearing from you.

Yours,

Matthew D'Arcy, Director (OMTAC Ltd)



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**YOUR CONTACT DETAILS**

FIRST NAME: \_\_\_\_\_ SURNAME: \_\_\_\_\_

TITLE: MR / MRS / MS / MISS / DR / OTHER: \_\_\_\_\_ FAX: \_\_\_\_\_

TEL: \_\_\_\_\_ WORK MOBILE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

ADDRESS 1: \_\_\_\_\_

ADDRESS 2: \_\_\_\_\_

TOWN: \_\_\_\_\_ COUNTY / STATE: \_\_\_\_\_

POSTCODE/ZIP CODE: \_\_\_\_\_ COUNTRY: \_\_\_\_\_

**YOUR COMPANY / ORGANISATION / EVENT DETAILS**

JOB TITLE: \_\_\_\_\_

COMPANY/ORGANISATION NAME: \_\_\_\_\_

COMPANY/ORGANISATION WEBSITE: \_\_\_\_\_

PLEASE GIVE BRIEF DETAILS ABOUT YOUR COMPANY/ORGANISATION:

EVENT NAME: \_\_\_\_\_

EVENT / ORGANISATION WEBSITE: \_\_\_\_\_

ANY EVENT / ORGANISATION SOCIAL MEDIA IDENTITIES ALREADY ESTABLISHED?  
(TWITTER NAME & HASHTAG(S)? SOCIAL NETWORK PRESENCE(S) ETC?):



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**PLEASE GIVE BRIEF DETAILS ABOUT YOUR EVENT(S):**

**PLEASE OUTLINE THE REASONS FOR YOUR ENQUIRY AND INTEREST IN SOCIAL MEDIA, MICRO-BLOGGING AND/OR EVENTCASTING/WEBCASTING:**

**IF YOU HAVE ANY FURTHER INFORMATION YOU WISH TO PROVIDE WHICH YOU THINK WILL BE HELPFUL, OR ANY QUESTIONS YOU WISH TO RAISE, PLEASE DO SO BELOW:**

**YOUR PAYMENT DETAILS (IF READY TO CONFIRM YOR A-Z BRIEFING BOOKING)**

**NAME ON CARD:** \_\_\_\_\_ **CARD TYPE:** \_\_\_\_\_

**16 DIGIT CARD NO:**    \_ \_ \_ \_ / \_ \_ \_ \_ / \_ \_ \_ \_ / \_ \_ \_ \_

**VALID FROM DATE:**    \_ \_ / \_ \_      **VALID TO DATE:**    \_ \_ / \_ \_

**LAST 3 DIGITS OF THE SECURITY NUMBER ON THE SIGNATURE STRIP:**    \_ \_ \_

**IF THE CARD IS REGISTERED TO A DIFFERENT ADDRESS PLEASE GIVE THE ADDRESS IN FULL, INCLUDING POSTCODE/ZIP CODE:**

**ADDRESS 1:** \_\_\_\_\_

**ADDRESS 2:** \_\_\_\_\_

**TOWN:** \_\_\_\_\_ **COUNTY / STATE:** \_\_\_\_\_

**POSTCODE/ZIP CODE:** \_\_\_\_\_ **COUNTRY:** \_\_\_\_\_

I accept the booking conditions & confirm my booking/payment. Signed: \_\_\_\_\_